

**OCONTO FALLS MUNICIPAL UTILITIES
POSITION DESCRIPTION**

Revised 3/10/2026

POSITION TITLE: Lineworker
DEPARTMENT: Electric Utility
SUPERVISOR: Utility Manager/Utility Foreman
RATE: Journey Lineworker – \$49.00/hour - \$53.56/hour
Apprentice – Scale
HOURS: 7:00 a.m. to 3:30 p.m., Monday-Friday, Summer hours Monday-Thursday
6:00 a.m. to 3:00 p.m. Friday 6:00 a.m. to 10 a.m.

GENERAL POSITION DESCRIPTION:

The Lineworker is a full-time position in the Oconto Falls Municipal Utilities. The person should be highly self-motivated and organized. The person in this position will perform a variety of tasks that the individual is expected to understand and effectively complete in the field of line maintenance, pole maintenance, construction, service hook-ups, tree trimming, meter testing, and underground maintenance and installation. Employee will be on a weekly on-call collection rotation. The employee must be able to respond to emergency calls in 25 minutes under normal driving conditions. The lineworker will receive work assignments and instructions primarily from the Utility Manager and Utility Foreman but may also receive assignments and instruction from the lead Wastewater Operator and lead Water Operator.

EDUCATION AND EXPERIENCE REQUIREMENTS:

- High school graduate or equivalent.
- Must have Journeyman’s certification or be enrolled in approved apprenticeship program.
- Adequate experience to operate heavy equipment to include bucket trucks, line trucks, and trenchers.
- General mechanical ability and experience.
- Must possess and maintain a valid State of Wisconsin Commercial Driver’s License for manual transmission.

DUTIES AND RESPONSIBILITIES: The duties listed below are representative of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position as determined by the Utility Manager and/or Utility Foreman. Oconto Falls Municipal Utilities retains and reserves any and all rights to change, modify, amend, add or delete from any section of this document as it deems to be proper.

- Operates, maintains, and constructs electric distribution system and other duties as assigned by the Utility Manager and Utility Foreman.
- Install and remove overhead and underground wires; secondary, primary and transmission.
- Trimming of tree limbs and branches to allow proper power line clearance.
- Keeps track of materials on each job and prepares proper paperwork.
- Strong understanding and commitment to safety procedures.
- Perform troubleshooting and repairs on the overhead and underground electric system.
- Assists with coordination of vehicle/equipment maintenance and testing.

- Operate and maintain job-related equipment, including but not limited to backhoes, bucket trucks, forklifts, trenchers, pickups, skid steers, compressors, and faultfinders.
- Clean, restock, and prepare trucks for the following workday.
- Skilled in the operation of equipment, tools, and testing equipment.
- Read meters, post disconnect notices, disconnect and reconnect customers.
- Perform troubleshooting, power restoration and damage repair duties, when necessary, in a safe, reliable, and time efficient manner.
- Plow snow on Utility parcels during the winter months.
- Locate water and wastewater facilities in the field for Diggers Hotline.
- Assist other departments as needed or assigned.
- Work is performed independently under the supervision of the utility manager and utility foreman who assigns work and makes frequent inspections to insure proper performance of work and adherence to city rules, department policies along with state and federal guidelines.
- Works as a member of a small-sized crew in the maintenance, repair, and minor construction of electric systems, and performs emergency repair work, as necessary.
- Participates in a standby program to assist in after-business-hours situations.
- Performs other duties as assigned.

SKILLS, KNOWLEDGE, AND ABILITIES:

- Ability to understand and follow oral and written instructions.
- Ability to establish and maintain effective working relationships with management, other employees, and the public.
- Ability to work from plans, blueprints, and diagrams.
- Ability to input information into computers and online form submission.
- Ability to perform maintenance procedures in a bucket truck and by climbing electric distribution system poles.
- Knowledge of hazards and safety precautions associated with working in an electric distribution department.
- Must possess and maintain a valid State of Wisconsin Commercial Driver's License for manual transmission.
- Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients and other employees of the organization.
- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL REQUIREMENTS:

While performing the duties of this job, the employee is frequently required to talk, hear, stand, walk, sit and use hands to handle or feel objects, tools, or controls. The employee is occasionally required to reach with hands and arms, climb or balance, bend, lift, carry, push, pull, stoop, kneel, crouch, crawl, twist and smell.

The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust and focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working outside in the elements such as heat, cold, rain, and sun. Potential for high levels of pollen, dust, and other irritants typical with outdoor conditions and large maintenance garages. Potential to work at night. Standing, walking, working, and driving around or within moving traffic. Working in a large maintenance shop with running equipment, loud noise, and hazardous or flammable chemicals. Work in confined spaces including but not limited to well or pump house, catch basins, and excavation sites. Working in an elevated or hoisted position on a pole, ladder, or boom/bucket truck. Working with and around potentially dangerous electrical currents.

Oconto Falls Municipal Utility is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Utility will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

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