

OCONTO FALLS MUNICIPAL UTILITIES
WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION
MINUTES OF MONDAY, SEPTEMBER 20, 2021

CALL TO ORDER:

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

ROLL CALL:

Schindel, Patenaude, Coopman, and Kardoskee, present. Anastasopoulos, excused

Also Present: Utility Manager Greg Kuhn, Customer Service Representatives Beth Rank, and Michelle Tester.

MINUTES:

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, August 16, 2021. Hearing none, President Kardoskee declared the minutes of the Regular Meeting of Monday, August 16, 2021 of the Oconto Falls Water & Light Commission accepted as presented.

TREASURER'S REPORT: July 2021

The Treasurer's Report for the months of July 2021 as prepared by Deputy Treasurer Eve Wallace were placed on file for future audit.

BILLS: It was moved by Patenaude, seconded by Coopman, that an order be drawn authorizing payment of payroll vouchers 103571-103587, accounts payable vouchers 025777-025810, and wire transfers 001443-001454. Roll call: Patenaude, Coopman, Schindel, and Kardoskee, voting aye. Anastasopoulos, excused Motion carried.

PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS - None

CORRESPONDENCE/INFORMATION - None

MANAGEMENT REPORTS:

Manager's Report – Kuhn presented the Commission with a written report. Kuhn added that the booster pump failed at Well 4 and Hillberg Electric is fixing it.

OLD BUSINESS

ELECTRIC

Update of System-wide Voltage Conversion (Substation Proposal) – Kuhn presented the Commission with a Request for Proposal that he would like to be followed. Kuhn will submit the proposal to the appropriate firms.

NEW BUSINESS

ELECTRIC

Declaring Old Street Lights as Surplus – Kuhn informed the Commission that there are approximately 15 usable street lights that can be sold due to the updating of the street lights. The City purchased the lights and should receive the funds from the sale of the lights. It was moved by Schindel, seconded by Coopman to declare the street lights as surplus and sell them for \$100 each. Roll call: Schindel, Coopman, Patenaude, and Kardoskee, voting aye. Anastasopoulos, excused. Motion carried.

WATER

Well Rehab Proposal Award – Well 3 needs to be rehabbed. Kuhn received requests for quotes from CTW (\$39,037) and Municipal Well (\$54,390). It was moved by Coopman, seconded by Patenaude to accept the proposal from CTW to rehab Well 3 not to exceed \$45,000. Roll call: Coopman, Patenaude, Schindel, and Kardoskee, voting aye. Anastasopoulos, excused. Motion carried.

Closed Session – The Commission may go into closed session pursuant to Chapter 19.85 (1)(c) Wisconsin Statute to discuss matters of employment, promotion, compensation, or performance evaluation data of public employees (re: Water Operator) – The Commission did not go into closed session but discussed the water operator position in open session. Kuhn would like to see the Water Utility hire a dedicated Water Operator in 2022 as most of the linemen's time will be spent working on the voltage conversion. The Commission, along with Kuhn, feel that it is in the best interest of the community to have a dedicated water operator. Kuhn will present this in the Utility 2022 budget.

There being no other business, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Beth Rank, Customer Service Representative