

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, AUGUST 16, 2021**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

**ROLL CALL:**

Schindel, Anastasopoulos, Patenaude, Coopman, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representatives Beth Rank, Mayor Brad Rice, Michelle Tester, and John Senn.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, July 19, 2021. Hearing none, President Kardoskee declared the minutes of the Regular Meeting of Monday, July 19, 2021 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** June 2021

The Treasurer's Report for the months of June 2021 as prepared by Deputy Treasurer Eve Wallace were placed on file for future audit.

**BILLS:** It was moved by Anastasopoulos, seconded by Schindel, that an order be drawn authorizing payment of payroll vouchers 103554-103570, accounts payable vouchers 025738-025776, and wire transfers 001439-001442. Roll call: Anastasopoulos, Schindel, Coopman, Patenaude, and Kardoskee, voting aye. Motion carried.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS - None**

**CORRESPONDENCE/INFORMATION - None**

**MANAGEMENT REPORTS:**

**Manager's Report –**

Kuhn informed the Commission that the crews were called in at midnight on July 27, 2021 for the storm that occurred. The crew worked 20 hours to restore customer's power. The cover for the vent on the water tower blew off during the storm and the man lid was pulled open. Both will need to be fixed in the coming weeks. The a/c at the WWTP is not working and will need to be looked into. The street lights in Pleasant View have been replaced. The linemen are working on replacing a few more and will be replacing all the lights on Main St. The Utility had to update their street/yard light tariff with the PSC to include the new LED lights.

**OLD BUSINESS**

**ELECTRIC**

**Update of System-wide Conversion –** Kuhn has met with Forster Engineering and has talked to Krause Engineering. Kuhn has decided the Utility will put out Requests for Scope of Work for the substation upgrade and will begin working on it.

**Closed Session – The Commission may go into closed session pursuant to Chapter 19.85 (1)(e) Wisconsin Statute for deliberation or negotiation of purchasing of public properties, for bargaining reasons. (re: Substation Land Purchase) –** It was moved by Coopman, seconded by Patenaude to go into closed session at 6:36 p.m. pursuant to Chapter 19.385 (1)(e) Wisconsin Statute for deliberation or negotiation of purchasing of public properties, for bargaining reasons (re: Substation Land Purchase) to include Commissioners, Mayor, Utility Manager, and Customer Service Representative. Roll call: Coopman, Patenaude, Schindel, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

**Commission will return to open session and may take action on matters discussed in closed session. –** It was moved by Patenaude, seconded by Schindel, to return to open session at 6:45 p.m. Motion carried on a voice vote. It was moved by Coopman, seconded by Patenaude, to recommend to council the purchase of approximately 9 acres at an agreed upon amount of \$6,670.48/acre with the contingency of satisfactory boring samples and an access easement to the property. Roll call: Coopman, Patenaude, Schindel, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

There being no other business, the meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative