

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, MAY 21, 2018**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

**ROLL CALL:**

Anastasopoulos, Vowinkel, Coopman, Patenaude, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representative Beth Rank, Mayor Brad Rice, and Tonia Lewaren.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Public Informational Meeting of Monday, April 16, 2018 and the Regular Meeting of Monday, April 16, 2018. Hearing none, President Kardoskee declared the minutes of the Public Informational Meeting of Monday, April 16, 2018 and the Regular Meeting of Monday, April 16, 2018 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** December 2017 (post audit), January 2018 (post audit), February 2018 (post audit), March 2018 (post audit)

The Treasurer's Report for the months of December 2017 (post audit), January 2018 (post audit), February 2018 (post audit), and March 2018 (post audit) as prepared by Deputy Treasurer Eve Wallace were placed on file for future audit.

**BILLS:** It was moved by Anastasopoulos, seconded by Coopman, that an order be drawn authorizing payment of payroll vouchers 102825-102841, accounts payable vouchers 024186-024232, and wire transfers 001158-001164. Roll call: Anastasopoulos, Coopman, Vowinkel, Patenaude, and Kardoskee, voting aye. Motion carried.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS** None

**CORRESPONDENCE/INFORMATION:**

Thank you cards were received from the family of Ralph "Jack" VandenBush and Kingdom Come.

**MANAGEMENT REPORTS:**

**Manager's Report**– Greg Kuhn provided and commented on his written report.

Kuhn informed the Commission that there is an Adams Street preconstruction meeting and informational meeting being held Monday, May 29, 2018 with the preconstruction meeting at 4:00 pm and the informational meeting at 5:00 pm. Property owners were sent notice of the informational meeting. Kuhn will have estimates of the property owners special assessments available at the meeting. The Utility will not be renting a backhoe this year, instead the Utility will be renting a mini excavator.

**OLD BUSINESS**

COMMON

**SCADA Improvements - Fiber Network** –Discussion was had regarding the fiber install by Packerland. The Commission questioned letting Packerland use the fiber if there are no royalties to Oconto Falls Water & Light. The Commission asked Kuhn to discuss royalties with Packerland for use of the fiber. The Commission also asked Kuhn to research using VPN over broadband (cable) for the SCADA system. The SCADA improvements will be reviewed next month.

**NEW BUSINESS**

CABLE

**Packerland Fiber Agreement** – No discussion was had.

WATER/WASTEWATER

**Sewer & Water Connection for Non-Annexed Property** – There is a potential developer who is looking at developing land in the town and would like to possibly annex into the City. The potential development site would have a stipulation on the land that Oconto Electric Cooperative would be the electric provider but the developer would request Oconto Falls Water & Light as the water and sewer supplier. This would be a significant user. It was moved by Vowinkel, seconded by Anastasopoulos to provide water and sewer only to non-annexed properties; if a

property is annexed, the property would be serviced by Oconto Falls Water & Light for water, sewer, and electricity.  
Roll call: Vowinkel, Anastasopoulos, Coopman, Patenaude, and Kardoskee, voting aye. Motion carried.

There being no other business, the meeting was adjourned at 6:49 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative