

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, MAY 20, 2019**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 5:00 p.m.

**ROLL CALL:**

Anastasopoulos, Coopman, Patenaude, and Kardoskee, present. Vowinkel, excused.

Also Present: Utility Manager Greg Kuhn, Mayor Brad Rice, City Administrator Vicki Roberts, Customer Service Representative Beth Rank, and Samantha Doney.

At this point, the Commission went out of the order of the agenda to:

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Joint Council and Municipal Utilities Meeting of Monday, April 9, 2019 and the Regular Meeting of Monday, April 15, 2019. Hearing none, President Kardoskee declared the minutes of the Joint Council and Municipal Utilities Meeting of Monday, April 9, 2019 and the Regular Meeting of Monday, April 15, 2019 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** March 2019 (pre-audit)

The Treasurer's Report for the month of March 2019 (pre-audit) as prepared by Deputy Treasurer Eve Wallace was placed on file for future audit.

**BILLS:** It was moved by Patenaude, seconded by Coopman, that an order be drawn authorizing payment of payroll vouchers 103046-103062, accounts payable vouchers 024723-024767, and wire transfers 001242-001249. Roll call: Patenaude, Coopman, Anastasopoulos, and Kardoskee, voting aye. Vowinkel, excused. Motion carried.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS** None

**CORRESPONDENCE/INFORMATION** None

**MANAGEMENT REPORTS:**

**Manager's Report –**

Kuhn presented the written Manager's Report to the Commission.

**OLD BUSINESS** None

**NEW BUSINESS**

**Uniform Allowance –** Current Uniform Allowance is \$500 for linemen. Kuhn provided a breakdown of cost of clothing and suggested that the Commission purchase 1 sweatshirt per year for each lineman. It was moved by Anastasopoulos, seconded by Patenaude, that the Uniform Allowance for Linemen stay at \$500 with the Utility to provide one (1) sweatshirt per year to each lineman. Roll call: Anastasopoulos, Patenaude, Coopman, and Kardoskee, voting aye. Vowinkel, excused. Motion carried.

The Commission returned to the regular order of the agenda:

**CLOSED SESSION – Customer Service Representative Position – Interview Process**

It was moved by Coopman, seconded by Patenaude, that the Commission move into closed session pursuant to Chapter 19.85(1)(c) Wisconsin Statute to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to include Commission Members, Greg Kuhn, Vicki Roberts, Brad Rice, Beth Rank, and Samantha Doney. Roll call: Coopman, Patenaude, Anastasopoulos, and Kardoskee, voting aye. Vowinkel, excused. Motion carried. Commission moved into closed session at 5:13 p.m.

It was moved by Coopman, seconded by Patenaude, that the Commission return to open session at 6:49 p.m. in which action may be taken on matters discussed in closed session. Roll call: Coopman, Patenaude, Anastasopoulos, and Kardoskee, voting aye. Vowinkel, excused. Motion carried. Commission moved into open session at 6:49 p.m.

It was moved by Coopman, seconded by Patenaude, to offer the position of Customer Service Representative to JoAnna Buhrandt with a starting wage of \$15.00/hour. A contingency offer would be given to Jaime Egan as a backup. Roll call: Coopman, Patenaude, Anastasopoulos, and Kardoskee, voting aye. Vowinkel, excused. Motion carried.

There being no other business, the meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative