

OCONTO FALLS MUNICIPAL UTILITIES
WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION
MINUTES OF MONDAY, APRIL 17, 2023

CALL TO ORDER:

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

ROLL CALL:

Coopman, Anastasopoulos, Schindel, Patenaude, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representative Beth Rank, City Administrator Peter Wills, Mayor Brad Rice, and Trinity Rasmussen.

MINUTES:

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, March 20, 2023. President Kardoskee declared the minutes of the Regular Meeting of Monday, March 20, 2023 of the Oconto Falls Water & Light Commission accepted as presented.

TREASURER'S REPORT: February 2023 (Pre-Audit)

The Treasurer's Report for the month of February 2023 (Pre-Audit) as prepared by Deputy Treasurer Eve Wallace was placed on file for future audit.

BILLS: It was moved by Anastasopoulos, seconded by Coopman, that an order be drawn authorizing payment of payroll vouchers 103924-103940, accounts payable vouchers 026480-026513, and wire transfers 001611-001621. Roll call: Anastasopoulos, Coopman, Patenaude, Schindel, and Kardoskee, voting aye. Motion carried.

PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS - None

CORRESPONDENCE/INFORMATION - None

MANAGEMENT REPORTS:

Manager's Report – Kuhn presented his written report. Kuhn added that water flushing will occur May 8 – 12, 2023. Kuhn thanked Forster Engineering and AC Engineering for their help replacing the voltage regulator in the Jackson Street Substation.

OLD BUSINESS

ELECTRIC

Update on Substation/Voltage Conversion – Kuhn informed the Commission that Forster presented to Council. Council approved the substation project to go out for bid and for the Utility to look into bond financing. Kuhn discussed the bidding process and the timeline for the Commission to review bids. Funding will need to be figured out by July, 2023.

Substation Financing – Kuhn presented the Commission with a handout to discuss cash on hand. Kuhn has been discussing bonds with Ehlers and Deputy Treasurer, Eve Wallace. Kuhn is looking into the possibility of reinvesting funds that are not used immediately from the bond. City Administrator Wills suggests that the Utility set a reserve balance. Financing will be discussed in upcoming meetings.

NEW BUSINESS:

COMMON

Managed Technology Provider Proposal – Approval of Managed IT Provider 1 year contract – Wills presented the Commission with a proposal from Nsight to become the City and Utilities technology provider. It was moved by Schindel, seconded by Patenaude, to recommend to City Council the Nsight proposal at \$1,875.00/month for one year. Roll call: Schindel, Patenaude, Anastasopoulos, Coopman, and Kardoskee, voting aye. Motion carried.

Managed Technology Provider Proposal – Approval of City Hall Technology Upgrades – Wills discussed the technology upgrades that Nsight proposed. It was moved by Coopman, seconded by Anastasopoulos, to support the City in using ARPA funds for technology upgrades at the Municipal Building. Roll call: Coopman, Anastasopoulos, Schindel, Patenaude, and Kardoskee, voting aye. Motion carried.

There being no other business, the meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Beth Rank, Customer Service Representative