

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, FEBRUARY 18, 2019**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

**ROLL CALL:**

Anastasopoulos, Coopman, Patenaude, Vowinkel, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn and Samantha Doney.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, January 21, 2019. Hearing none, President Kardoskee declared the minutes of the Regular Meeting of Monday, January 21, 2019 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** December 2018 (pre-audit)

The Treasurer's Report for the month of December 2018 (pre-audit) as prepared by Deputy Treasurer Eve Wallace was placed on file for future audit.

**BILLS:** It was moved by Anastasopoulos, seconded by Vowinkel, that an order be drawn authorizing payment of payroll vouchers 102996-103011, accounts payable vouchers 024589-024643, and wire transfers 001222-001231. Roll call: Anastasopoulos, Vowinkel, Patenaude, Coopman, and Kardoskee, voting aye. Motion carried.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS** None

**CORRESPONDENCE/INFORMATION**

**Thank you from Oconto Falls Elementary for Kilowatt Kitchen** – Thank you card was presented to the Commission.

**MANAGEMENT REPORTS:**

**Manager's Report** –

Kuhn presented the written Manager's Report to the Commission.

**OLD BUSINESS**

**Customer Service Position** – Discussion was had regarding the customer service position. It was moved by Coopman, seconded by Vowinkel, to advertise for a full-time Customer Service Representative position beginning mid-March 2019 with the advertised wage to start at \$14.00/hour and wage based on qualifications. Roll call: Coopman, Vowinkel, Anastasopoulos, Patenaude, and Kardoskee, voting aye. Motion carried.

**NEW BUSINESS**

**Oconto Falls High School Scholarship** – In the past, two \$1,000 scholarships have been offered, with WPPI Energy paying half. One scholarship is a general scholarship, preferably for someone going into the trades. The other scholarship is intended as a Lineworker's Scholarship, unless there is no one going into that field, in which case, it too will be a general scholarship. It was moved by Anastasopoulos, seconded by Patenaude, to offer two \$1,000 scholarships with one being offered as a general scholarship, preferably to a student going into the trades. The second scholarship will be offered as a Lineworker's Scholarship, unless there is no one going into that field, in

which case it will be used as a general scholarship. Roll call: Anastasopoulos, Patenaude, Coopman, Vowinkel, and Kardoskee, voting aye. Motion carried.

**Easter Hams for Kingdom Come Food Pantry** – For the past several years, the Utility has donated \$100 to Kingdom Come Food Pantry to be used for Easter hams. It was moved by Patenaude, seconded by Vowinkel, that the Utility donate \$100 to Kingdom Come Food Pantry for Easter hams. Roll call: Patenaude, Vowinkel, Coopman, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

**Declare 2002 Ford F-150 as surplus** - Discussion was had on declaring the 2002 Ford F-150 as surplus. It was moved by Coopman, seconded by Patenaude, to declare the 2002 Ford F-150 as surplus to be advertised for two weeks with a minimum bid of \$500 with bids due by March 18, 2019 at 3:00 pm. Roll call: Coopman, Patenaude, Vowinkel, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

There being no other business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative