

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, OCTOBER 21, 2019**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:10 p.m.

**ROLL CALL:**

Anastasopoulos, Patenaude, Vowinkel, Coopman, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representative Beth Rank, Mayor Brad Rice, Council Member Mat McDermid, WPPI Representative Laurie Issacson, and Samantha Doney.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, September 16, 2019 and the Budget Committee Meeting of Wednesday, October 9, 2019. Hearing none, President Kardoskee declared the minutes of the Regular Meeting of Monday, September 16, 2019 and the Budget Committee Meeting of Wednesday, October 9, 2019 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** August 2019

The Treasurer's Report for the month of August 2019 as prepared by Deputy Treasurer Eve Wallace were placed on file for future audit.

**BILLS:** It was moved by Anastasopoulos, seconded by Vowinkel, that an order be drawn authorizing payment of payroll vouchers 103142-103161, accounts payable vouchers 024949-024979, and wire transfers 001277-001281. Roll call: Anastasopoulos, Vowinkel, Patenaude, Coopman, and Kardoskee, voting aye. Motion carried.

**REORGANIZATION**

It was moved by Patenaude, seconded by Coopman, that all old and new business be transferred to the new commission and that the old commission adjourn to Sine Die. Motion carried on a voice vote.

The Oconto Falls Municipal Utilities New Commission was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:12 p.m.

**Election of Officers** – It was moved by Coopman, seconded by Patenaude, that officers stay the same as previous year with Kardoskee being nominated for President, Coopman nominated for Vice-President, and Vowinkel nominated for Secretary, that nominations be closed, and a majority ballot be cast for Kardoskee as President, Coopman as Vice-President, and Vowinkel as Secretary. Motion carried on a voice vote.

**Executive and By-Direction Appointments of Management and Staff -**

**Moratorium Disconnects:** Wisconsin Public Service Commission requires a letter of authorization to designate an executive to authorize disconnection during the winter moratorium months. Management recommends the Utility Manager, be appointed, with the Commission President to act in the manager's absence. It was moved by Anastasopoulos, seconded by Patenaude, to designate the Utility Manager as executive to authorize disconnection during the winter moratorium months, with the Commission President to act in the Manager's absence. Motion carried on a voice vote.

**Utility Account Signature Authority:** It is the recommendation of the management that the Commission President or the Commission Vice-President, along with the Utility Manager, be authorized to sign utility account checks. It was moved by Vowinkel, seconded by Patenaude, to designate the Utility Manager, the Commission President, and the Commission Vice-President as authorized signers of the Utility account checks. Motion carried on a voice vote.

**WPPI Representation:** At present, Greg Kuhn, Utility Manager, serves as the Utilities WPPI Representative. It was moved by Anastasopoulos, seconded by Vowinkel, to designate Greg Kuhn, Utility Manager, as the Utilities WPPI Representative. Motion carried on a voice vote.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS**

**WPPI Update – Lauri Isaacson** – Lauri presented to the Commission regarding WPPI. A presentation was handed out.

**CORRESPONDENCE/INFORMATION** - None

**MANAGEMENT REPORTS:**

**Manager's Report** –

Kuhn added to his written report that the Scada is installed and running.

**OLD BUSINESS** None

**NEW BUSINESS**

COMMON

**Review and approval of the 2020 Budget** – The 2020 Budget was presented to the Utility Commission on the recommendation of the Utility Budget Committee. A change was made on the wage increases based on the Utility Budget Committee's recommendation that the Foreman's wage be \$2.00 more than the linemen. It was moved by Anastasopoulos, seconded by Vowinkel, to accept the 2020 Utility Budget as presented with modifications. Roll call vote: Anastasopoulos, Vowinkel, Coopman, Patenaude, and Kardoskee, voting aye. Motion carried.

CABLE

**Commission may go into closed session to deliberate or negotiate the purchasing of public properties, the investing of public fund, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to 19.85 (1)(e) regarding the Cable Utility Contract for bargaining reasons requiring a closed session.** – It was moved by Patenaude, seconded by Vowinkel, to go into closed session at 6:50 p.m. to deliberate or negotiate the purchasing of public properties, the investing of public fund, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to 19.85 (1)(e) regarding the Cable Utility Contract for bargaining reasons requiring a closed session to include all people present. Roll call vote: Patenaude, Vowinkel, Coopman, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

**Commission will return to open session and may take action on matters discussed in closed session.** – It was moved by Patenaude, seconded by Anastasopoulos, to return to open session at 7:12 p.m. and may take action on matters discussed in closed session. Motion carried on a voice vote. No action was taken.

There being no other business, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative