

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, OCTOBER 19, 2020**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:00 p.m.

**ROLL CALL:**

Anastasopoulos, Patenaude, and Kardoskee, present. Coopman, present via Zoom. Vowinkel, excused.

Also Present: Utility Manager Greg Kuhn, Customer Service Representatives Beth Rank, Mayor Brad Rice, and Bart Schindel. City Administrator, Vicki Roberts, present via Zoom.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, September 21, 2020 and the Special Meeting of Tuesday, October 6, 2020. Hearing none, President Kardoskee declared the minutes of the Regular Meeting of Monday, September 21, 2020 and the Special Meeting of Tuesday, October 6, 2020 of the Oconto Falls Water & Light Commission accepted as presented.

**TREASURER'S REPORT:** August 2020

The Treasurer's Report for the month of August 2020 as prepared by Deputy Treasurer Eve Wallace was placed on file for future audit.

**BILLS:** It was moved by Patenaude, seconded by Anastasopoulos, that an order be drawn authorizing payment of payroll vouchers 103365-103384, accounts payable vouchers 025387-025419, and wire transfers 001366-001371. Roll call: Patenaude, Anastasopoulos, Coopman, and Kardoskee, voting aye. Vowinkel, excused. Motion carried.

**REORGANIZATION**

It was moved by Patenaude, seconded by Anastasopoulos, that all old and new business be transferred to the new commission and that the old commission adjourn to Sine Die. Motion carried on a voice vote.

The Oconto Falls Municipal Utilities New Commission was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:12 p.m.

**Roll Call:**

Anastasopoulos, Patenaude, Schindel, and Kardoskee, present. Coopman, present via Zoom.

Also Present: Utility Manager Greg Kuhn, Customer Service Representatives Beth Rank, and Mayor Brad Rice. City Administrator, Vicki Roberts, present via Zoom.

**Election of Officers** – It was moved by Patenaude, seconded by Schindel, to nominate Kardoskee as President with unanimous ballot cast. Roll call: Patenaude, Schindel, Anastasopoulos, Coopman, and Kardoskee, voting aye. Motion carried. It was moved by Patenaude, seconded by Anastasopoulos, to nominate Coopman as Vice-President with unanimous ballot cast. Roll call: Patenaude, Anastasopoulos, Schindel, Coopman, and Kardoskee, voting aye. Motion carried. It was moved by Patenaude, seconded by Coopman, to nominate Anastasopoulos as Secretary with unanimous ballot cast. Roll call: Patenaude, Coopman, Anastasopoulos, Schindel, and Kardoskee, voting aye. Motion carried.

**Executive and By-Direction Appointments of Management and Staff -**

**Moratorium Disconnects:** Wisconsin Public Service Commission requires a letter of authorization to designate an executive to authorize disconnection during the winter moratorium months. Management recommends the Utility Manager, be appointed, with the Commission President to act in the manager's absence. It was moved by Anastasopoulos, seconded by Coopman, to designate the Utility Manager as executive to authorize disconnection during the winter moratorium months, with the Commission President to act in the Manager's absence. Roll call: Anastasopoulos, Coopman, Patenaude, Schindel, and Kardoskee, voting aye. Motion carried.

**Utility Account Signature Authority:** It is the recommendation of the management that the Commission President or the Commission Vice-President, along with the Utility Manager, be authorized to sign utility account checks. It was moved by Anastasopoulos, seconded by Patenaude, to designate the Utility Manager, the Commission President, and the Commission Vice-President as authorized signers of the Utility account checks. Motion carried on a voice vote.

**WPPI Representation:** At present, Greg Kuhn, Utility Manager, serves as the Utilities WPPI Representative. It was moved by Anastasopoulos, seconded by Patenaude, to designate Greg Kuhn, Utility Manager, as the Utilities WPPI Representative. Motion carried on a voice vote.

**PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS - None**

**CORRESPONDENCE/INFORMATION**

**Thank you from Terry Magnin Family** – Thank you card was given to the Commission

**MANAGEMENT REPORTS:**

**Manager's Report –**

Kuhn presented the Commission with a written Manager's Report. Kuhn added that sludge was injected last week. Highland Ave is further along than expected at this point.

**OLD BUSINESS**

**CLOSED SESSION –**

It was moved by Patenaude, seconded by Anastasopoulos, that the Commission move into closed session pursuant to Chapter 19.85 (1)(e) Wisconsin Statute for deliberation and to discuss negotiation on sale of assets, for bargaining reasons. (re: Sale of Oconto Falls Cable Company) To include Commission Members, Greg Kuhn, Vicki Roberts, Brad Rice, Beth Rank, and JoAnna Buhrandt. Roll call: Patenaude, Anastasopoulos, Coopman, Schindel, and Kardoskee, voting aye. Motion carried. Commission moved into closed session at 6:20 p.m.

It was moved by Patenaude, seconded by Anastasopoulos, that the Commission return to open session at 6:35 p.m. in which action may be taken on matters discussed in closed session. Roll Call: Patenaude, Anastasopoulos, Coopman, Schindel, and Kardoskee, voting aye. Motion carried. Commission moved into open session at 6:35 p.m.

It was moved by Patenaude, seconded by Coopman, to recommend to Council the sale of the cable utility assets to Astrea with a closing date of December 1, 2020 with a purchase price of \$110,000.00 plus any lost revenue from the early termination of the Management Contract. As well as Astrea being obligated to provide the extra support/services as described in the last two pages of the "Potential Cable Sale" document. Roll call: Patenaude, Coopman, Anastasopoulos, Schindel, and Kardoskee, voting aye. Motion carried.

**NEW BUSINESS - None**

There being no other business, the meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Beth Rank

Customer Service Representative