

**OCONTO FALLS MUNICIPAL UTILITIES**  
**WATER & LIGHT ● SEWAGE DISPOSAL ● CABLE TELEVISION**  
**MINUTES OF MONDAY, OCTOBER 17, 2022**

**CALL TO ORDER:**

The regular meeting of the Oconto Falls Municipal Utilities Commissions was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:15 p.m.

**ROLL CALL:**

Patenaude, Anastasopoulos, Schindel, Coopman, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representative Beth Rank, Michelle Tester, City Administrator Peter Wills, and Mayor Brad Rice.

**MINUTES:**

President Kardoskee asked for any additions or corrections to the minutes of the Regular Meeting of Monday, September 19, 2022 and the Budget Committee Meeting of Monday, October 3, 2022. President Kardoskee declared the minutes of the Regular Meeting of Monday, September 19, 2022 and the Budget Committee Meeting of the Oconto Falls Water & Light Commission accepted as corrected.

**TREASURER'S REPORT:** August 2022

The Treasurer's Report for the month of August 2022 as prepared by Deputy Treasurer Eve Wallace were placed on file for future audit.

**BILLS:** It was moved by Coopman, seconded by Patenaude, that an order be drawn authorizing payment of payroll vouchers 103711-103830, accounts payable vouchers 026229-026279, and wire transfers 001553-001560. Roll call:, Coopman, Patenaude, Anastasopoulos, Schindel, and Kardoskee, voting aye. Motion carried.

**REORGANIZATION**

It was moved by Patenaude, seconded by Coopman, that all old and new business be transferred to the new commission and that the old commission adjourn to Sine Die. Motion carried on a voice vote.

The Oconto Falls Municipal Utilities New Commission was called to order in Council Chambers of the Oconto Falls Municipal Building, 500 North Chestnut Avenue, Oconto Falls, Wisconsin, by President Kardoskee at 6:23 p.m.

**Roll Call:**

Anastasopoulos, Patenaude, Schindel, Coopman, and Kardoskee, present.

Also Present: Utility Manager Greg Kuhn, Customer Service Representative Beth Rank, Michelle Tester (left at 6:32 pm), City Administrator Peter Wills, and Mayor Brad Rice.

**Election of Officers** – It was moved by Anastasopoulos, seconded by Patenaude, to nominate Kardoskee as President, Coopman as Vice President, and Anastasopoulos as Secretary with unanimous ballot cast. Roll call: Anastasopoulos, Patenaude, Schindel, Coopman, and Kardoskee, voting aye. Motion carried.

**Executive and By-Direction Appointments of Management and Staff -**

**Moratorium Disconnects:** Wisconsin Public Service Commission requires a letter of authorization to designate an executive to authorize disconnection during the winter moratorium months. Management recommends the Utility Manager, be appointed, with the Commission President to act in the manager's absence. It was moved by Anastasopoulos, seconded by Schindel, to designate the Utility Manager as executive to authorize disconnection during the winter moratorium months, with the Commission President to act in the Manager's absence. Motion carried on a voice vote.

**Utility Account Signature Authority:** It is the recommendation of the management that the Commission President Kardoskee, the Utility Manager Kuhn, the City Administrator Wills, Deputy Treasurer Wallace, and Utility Administrative Assistant Rank be authorized to sign utility account checks. It was moved by Schindel, seconded by Coopman, to designate the Commission President Kardoskee, the Utility Manager Kuhn, the City Administrator Wills, Deputy Treasurer Wallace, and Utility Administrative Assistant Rank as authorized signers of the Utility account checks. Motion carried on a voice vote.

**WPPI Representation:** At present, Greg Kuhn, Utility Manager, serves as the Utilities WPPI Representative with Beth Rank, Administrative Assistant as the alternate. It was moved by Patenaude, seconded by

Anastasopoulos, to designate Greg Kuhn, Utility Manager, as the Utilities WPPI Representative with Beth Rank, Administrative Assistant as the alternate. Motion carried on a voice vote.

#### **PRESENTATIONS AND OPPORTUNITY TO ADDRESS THE COMMISSIONS**

State Senator Mary Felzkowski met John Salscheider and Justin VanderBloemen and thanked them for their service in helping restore power to Florida after Hurricane Ian.

#### **CORRESPONDENCE/INFORMATION - None**

#### **MANAGEMENT REPORTS:**

**Manager's Report** – There was a power outage caused by WE Energies. During the outage, the Utility found that one of the regulators needs work. Fall flushing went well. Kuhn attended a few round tables this month and had good discussions with the other managers. The truck did well in Florida. The linemen sent their appreciation to the Commission for allowing them the opportunity to be a part of mutual aid.

#### **OLD BUSINESS**

**2023 Budget** – The Budget Committee recommended the 2023 budget to the Commission. It was moved by Coopman, seconded by Schindel, to approve the 2023 Budget as presented. Roll call: Coopman, Schindel, Patenaude, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

#### **NEW BUSINESS:**

##### **COMMON**

**Mutual Aid Policy** – The Mutual Aid Policy is recommended by Utility Manager Kuhn. It was moved by Patenaude, seconded by Schindel, to approve the Mutual Aid Policy. Roll call: Patenaude, Schindel, Coopman, Anastasopoulos, and Kardoskee, voting aye. Motion carried.

##### **SEWER**

**Seasonal Sewer Credit** – The current Seasonal Sewer Credit was discussed. The office staff is spending a lot of time verifying the credit and asked if the Seasonal Sewer Credit could be reviewed. Customers are able to have a sprinkler or deduct meter for a monthly charge to measure outside usage. It was moved by Anastasopoulos, seconded by Coopman, to eliminate the Seasonal Sewer Credit. Roll call: Anastasopoulos, Coopman, Schindel, Patenaude, and Kardoskee, voting aye. Motion carried.

There being no other business, the meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Beth Rank, Customer Service Representative